

## **Responses to Frequently Asked Questions Regarding the RFP for Planning Services**

### **Question #1:**

If a firm is selected to work on the Planning Services for Redevelopment of NSA East, could the firm serve as the advisor to the city for the project acquisition phase (where the firm could support the city in developing and issuing a solicitation for companies to develop the site, marketing the opportunity to developers, and evaluating developer proposals)?

### **Answer:**

A firm selected to work on the Planning Services for Redevelopment of NSA East Bank could respond to an RFP issued regarding the project acquisition phase of the redevelopment with the following caveats:

- 1) the firm must disclose any prior work on the project
- 2) if the firm participates in any work where the resulting deliverable includes a scope of work for a future phase of the project, the participating firm would not be eligible to participate in that future phase of the project.

### **Question #2:**

If a firm is selected to work on this project, can the firm bid to be the developer of the site?

### **Answer:**

A firm selected to work on the Planning Services for Redevelopment of NSA East Bank could respond to an RFP/bid issued as the developer of the project with the following caveats:

- 1) the firm must disclose any prior work on the project
- 2) if the firm participates in any work where the resulting deliverable includes a scope of work for a future phase of the project, the participating firm would not be eligible to participate in that future phase of the project.

### **Question #3:**

If a firm is a subcontractor and/or part of the team selected to work on this project, could the firm participate in any future work for the site?

**Answer:**

A firm acting as a subcontractor and/or part of the team selected to work on the Planning Services RFP would not be precluded from responding to future RFPs/bids issued regarding this project with two caveats:

- 1) the firm must disclose any prior work on the project; and
- 2) if the firm participates in any work where the resulting deliverable includes a scope of work for a future phase of the project, the participating firm would not be eligible to participate in that future phase of the project. This also applies to Questions #1 and #2.

**Question #4:**

Will there be an opportunity for potential respondents to have a tour of the facility prior to the response due date 10/24/2007?

**Answer:**

A tour of the facility has been scheduled for October 12, 2007 at 1:00 p.m. Directions to the site and protocol requirements will be posted on the website as soon as possible.

**Question #5:**

Do the respondents have to be registered with the City of New Orleans in any capacity to be eligible to submit a proposal?

**Answer:**

There is no registration requirement of the City of New Orleans. The RFP does outline the evaluation criteria associated with the firm having an office or being domiciled in the City. Any foreign corporation would be required to register with the State of Louisiana and be approved to conduct business in the state. The application process and forms can be found on the Louisiana Secretary of State website at [www.sos.louisiana.gov](http://www.sos.louisiana.gov).

**Question #6:**

Will the LRA release a proposed budget range for the Planning Service RFP?

**Answer:**

No. It is up to each contractor to respond based on the description of work.

Any further questions/comments should be submitted by email to Belinda Little-Wood, Executive Director, NSA New Orleans Advisory Task Force, at [mblittlewood@cityofno.com](mailto:mblittlewood@cityofno.com).